

23 April 1975

MEMORANDUM FOR: Chief, Printing & Photography Division
THROUGH : Chief, Systems Staff
SUBJECT : Third Quarter FY 1975 Paper Issue and Cost

1. The data on the chart (attached) represents the number of original stock sheets issued, the number of 8x10 1/2 equivalent sheets, and the cost based on current price.

2. There are a few significant areas of the third quarter's data which warrant explanation.

a. Offset: There was a decrease in original stock issued by approximately one million sheets and an increase in converted (8x10 1/2) sheets by six million. This indicates that there was a reduction in the printing of small sheets (8x10 1/2 and 8 1/2x14) and an increase in the larger sheet sizes (22x34 and 34x44). This fact explains the significant increase in cost since a sheet is a sheet regardless of its size.

b. Special: Special paper issued increased by approximately one million sheets. This is the result of the Xerox 1200, 3600-I, and 3600-III in General Printing Plant. Prior to the Xerox 1200, GPP depended on BSB for its Xerox paper. Today, the combined volume of the three machines is of a magnitude that it is more efficient for P&PD to order Xerox paper from 903 in skid lots. This new procedure has been brought to [REDACTED] attention in order to prevent a duplicate reporting of Xerox paper issued (903 computer run and P&PD quarterly report reporting issue of same paper). Also, this cost was reported in P&PD quarterly copier/duplicator cost.

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3. It should be noted that this report does not represent actual expenditures for the quarter, but represents cost assuming that procurement and issue of each item was during this quarter at current cost.

[REDACTED]
Systems Staff

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PRINTING SERVICES DIVISION
PAPER USE FY 1974 AND FY 1975

FY 1974

TYPE STOCK	ORIGINAL STOCK (A)	CONVERTED TO 8x10 1/2 (B)	FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		TOTAL FY 1975	
			(A)	(B)	(A)	(B)	(A)	(B)	(A)	(B)	(A)	(B)
SHEETS	61,564.600	141,483,000	13,344,900	30,518,600	12,805,100	25,397,600	11,887,032	31,630,932				
COST	\$436,293.24		\$127,717.39		\$113,593.68		\$140,927.31					
SHEETS	612,200	10,068,300	166,500	2,796,140	144,260	2,146,200	149,455	2,398,120				
COST	\$49,036.00		\$19,823.60		\$18,447.60		\$18,047.60					
SHEETS	433,300	4,032,000	76,250	709,000	97,100	805,800	75,005	673,950				
COST	\$19,217.55		\$3,820.14		\$4,618.54		\$3,738.33					
SHEETS	85,100	537,900	34,900	318,900	14,300	66,600	1,036,520	1,267,921				
COST	\$6,662.11		\$2,013.93		\$1,082.26		\$9,239.29					
SHEETS	62,659,200	156,121,200	13,622,550	34,342,640	13,060,760	28,416,200	13,148,012	35,970,923				
COST	\$511,208.90		\$153,375.06		\$137,742.08		\$171,952.53					
Quarters Increase/Decrease FY75 Projected over average FY74												
		Sheets	-2,142,250	-4,687,660	-2,604,040	-10,614,100	-2,516,788	-3,059,377				
		COST	\$25,572.84		\$9,939.86		+\$44,150.53					

*Approximately one million sheets of the special paper is xerox issued from Central Depot and counted in the Central Depot report of issues.

Actual FY 1974 usage: 156,121,200 sheets divided by 4 = 39,030,300 sheets per quarter.

First quarter FY 1975 usage: 34,342,640 sheets or 12.0 percent reduction.

Second quarter FY 1975 usage: 28,416,200 sheets or 27.2 percent reduction.

Third quarter FY 1975 usage: 35,970,923 sheets or 7.8 percent reduction.

Cumulative three-quarter year usage, FY 1975: 98,729,763 sheets or 15.7 percent reduction.

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